

# OFFICE-BASED SURGERY

## Patient Safety Checklist

### — Pre-Operative —



*Clip this checklist to the patient chart and upon completion, insert in file.  
Prior to beginning the procedure in the office setting, the orthopaedic surgeon is to complete and sign the patient safety checklist.*

Patient's Name: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Scheduled Procedure: \_\_\_\_\_

I have considered the following as they relate to the safety of my patient undergoing this procedure:

- |   |  |
|---|--|
| <input type="checkbox"/> History & Physical Examination Performed   | <input type="checkbox"/> Patient Risk Factors/Co-Morbidities |
| <input type="checkbox"/> Labs and EKG Attached  | <input type="checkbox"/> Prior Anesthetic Complications      |
| <input type="checkbox"/> Medications:   |  |
| <input type="checkbox"/> Prescription   |  |
| <input type="checkbox"/> Over the Counter (OTC)   |  |
| <input type="checkbox"/> Herbals or Other Supplements (if checked, see detailed listing on <a href="#">AAOS Website</a> ) |  |

I have considered the following as they relate to the safety of my patient undergoing this procedure **in my office**:

- Procedure is appropriate for office-based surgery
- Appropriate office personnel are available for this procedure
- Anesthesia will be administered by a qualified person
- Inter-operative monitoring equipment is present and functioning properly
- Resuscitative equipment and supplies are available
- Patient has appropriate transportation home

The following processes have been performed:

- |   |  |
|---|--|
| <input type="checkbox"/> Patient Identifier Checked                           | <input type="checkbox"/> Primary Care Physician Notified |
| <input type="checkbox"/> Surgeon Signed the Site                              | <input type="checkbox"/> Time-Out Prior to Procedure     |
| <input type="checkbox"/> Appropriate ASA Classification Assigned              |  |
| <input type="checkbox"/> Equipment checked - Present and Functioning Properly |  |

Orthopaedic Surgeon's Signature: \_\_\_\_\_