

Exhibitor Badge Registration Information

Exhibitor badge pre-registration opens online on November 1, 2011:

<http://www.wynjade.com/aaos12/exhibitors> and remains open online through February 1, 2012.

In an effort to limit the number of exhibitor representatives that may be on the exhibit hall floor at any one time, exhibitors may register a maximum of five representatives for each 100 square feet of exhibit booth space. There will be no additional badges provided over this allotment.

Online Pre-Registration:

- Badge mailing: If so requested, badges registered by **December 30** will be mailed to U.S. addresses to the designated company contact person.
- Complimentary online registration will remain open through February 1. Badges registered between December 30 and February 1 must be picked up on-site.
- Complimentary name changes to badges may be made online through February 1. For changes made to badges that were mailed, the exhibitor must turn in the original badge on-site at Exhibitor Registration to receive the new name badge.
- After February 1 badge registration or name changes can only be handled on-site at Exhibitor Registration.
- It is the responsibility of the company's exhibitor contact to distribute badges, whether mailed or picked up on-site.

On-site registration:

- Any remaining allocation of badges may be purchased on-site for a \$50 fee.
- All badge name changes: \$50 fee for each badge exchanged.
- Representatives registering on-site and/or exchanging a badge for a new name badge will be required to show proof of affiliation (business card) with the exhibiting company and a photo ID.
- Hours: Sunday, February 5 10am – 5pm
Monday & Tuesday, February 6 & 7 7:30am-5pm
Wednesday & Thursday, February 8 & 9 7am-5pm
Friday, February 10 7am-4pm

Exhibitor Badge Policies

- Company badges will not be accepted instead of the official badge. Supplementing AAOS badges with business cards or altering, adding to or defacing the official badge is not permitted.
- All booth personnel must wear an official AAOS exhibitor badge to gain access to the exhibit hall.
- AAOS policy does not prohibit one company employee from wearing another company employee's AAOS badge.
- Exhibitor badges are to be issued only to company employees and/or persons working in the exhibit booth.
- False certification of an individual as an exhibitor's representative, or any other method used to assist unauthorized personnel to gain admittance to the exhibit floor and/or instructional courses will be cause for expelling the violator from the exhibition, or removing a violator's exhibit from the exhibit floor without obligation on the part of AAOS.
- Medical professionals that are registered for this meeting must remove any other badges and/or ribbons and wear only the exhibitor badge when staffing or working within an exhibit booth.
- The exhibitor's badge allows admittance to the exhibit hall, and on a space available basis to the scientific exhibit and poster presentations, general sessions, symposia, and paper presentations. If available, instructional course tickets may be purchased on-site at Attendee Registration Ticket Sales on the day of the instructional course.
- No one under 16 years of age will be allowed in the exhibit hall.

Questions? Contact Kathy Fornelli • email: fornelli@aaos.org • phone: 847-384-4186