

BADGE REGISTRATION

Exhibitor Badge Registration

Advance exhibitor badge registration will be completed online via the AAOS web site. Each exhibiting company will be provided with an allotment of complimentary badges based on exhibit booth space. Badges ordered by the pre-registration deadline will be mailed with badge holders to the designated company representative as listed on the Contract for Exhibit Space if so requested. It will be the responsibility of the exhibiting company to distribute advance badges.

Detailed information dates, and instructions for exhibitor registration will be sent to exhibitors in October.

In an effort to limit the number of exhibitor representatives that may be on the exhibit hall floor at any one time, exhibitors may register a maximum of five representatives for each 100 square feet of exhibit booth space. There will be no additional badges provided over this allotment.

Pre-registration: Five exhibitor badges are complimentary for each 100 NSF of exhibit booth space. Detailed information and deadline date for online pre-registration will be sent to exhibitors in October.

After pre-registration deadline: Badges are no longer complimentary. Any remaining allocation of badges may be purchased online for a period of approximately three weeks after the pre-registration deadline for a \$50 fee per badge.

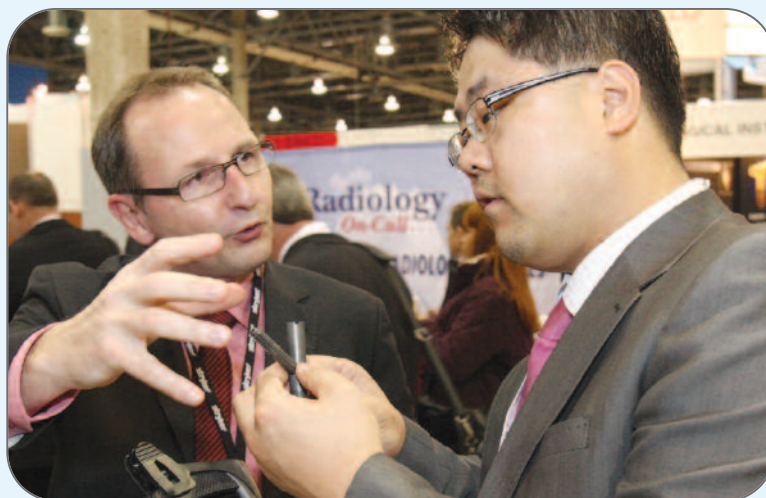
On-site registration: Any remaining allocation of badges may be purchased on-site for a fee of \$50 each Saturday – Monday, March 6-8, and \$100 each Tuesday – Friday, March 9-12.

Badge exchanges may be made online at no charge. Exchanges made on-site will be charged \$50 each.

Representatives registering on-site any remaining allocation of badges and/or exchanging a badge for a new name badge will be required to show proof of affiliation (business card) with the exhibiting company and a photo ID.

Exhibitor Badge Policies

- Company badges will not be accepted instead of the official badge. Supplementing AAOS badges with business cards or altering, adding to or defacing the official badge is not permitted.
- All booth personnel must wear an official AAOS exhibitor badge to gain access to the exhibit hall.
- AAOS policy does not prohibit one company employee from wearing another company employee's AAOS badge.
- Medical professionals that are registered for this meeting must remove any other badges and/or ribbons and wear only the exhibitor badge when staffing or working within an exhibit booth.
- False certification of an individual as an exhibitor's representative, or any other methods used to assist unauthorized personnel to gain admittance to the exhibit floor and/or instructional courses will be cause for expelling the violator from the exhibition, or removing a violator's exhibit from the exhibit floor without obligation on the part of AAOS.



- The exhibitor's badge allows admittance to the exhibit hall, and on a space available basis to the scientific exhibit and poster presentations, general sessions, symposia, and paper presentations. If available, instructional course tickets may be purchased on-site at Attendee Registration Ticket Sales on the day of the instructional course.
- No one under 16 years of age will be allowed in the exhibit hall.

Commercial Representatives of Non-Exhibiting Companies

The AAOS Annual Meeting is a closed meeting for medical professionals. However, after review and approval, AAOS does allow a maximum of two representatives from a non-exhibiting commercial company to attend the meeting under the registration category of Commercial Representative with admittance to the exhibit hall only. Contact jraymond@aaos.org for further registration information.

Hospital Administrators

Individuals who are employed in a hospital administrative position may register under the Hospital Administrator category which gives you access to the exhibit halls only. Contact jraymond@aaos.org for further registration information.

Exhibitor-Designated Contractor (EDC) Badges

By December 10, 2009, exhibitors planning to use the services of an outside independent contractor for set up and/or dismantle must notify the AAOS Exhibits Manager by completing the "Request for Use of Exhibitor-Designated Contractor" form included in the Exhibitor Service Manual. Exhibitors not providing this request by the deadline date will be required to use labor provided by the official contractor for installation and dismantling.

Badges for approved exhibitor-designated contractors will be available at the EDC security desk located at the convention center. Specific details on the process for obtaining these badges will be communicated to exhibitors and EDCs in December.