

2010 AAOS ANNUAL MEETING

Important Dates

2009

August 24	Application for Exhibit Space and 30% deposit due
September 8	Space assignments mailed with invoice and housing materials
October 15	Exhibitor badge registration information and Preliminary Program mailed
October 20	Housing opens for all exhibitors
November 2	Exhibitor badge registration opens online
November 5	Exhibitor Service Manuals available online
November 10	Balance of booth fees due
December 10	Last day to cancel sleeping rooms without penalty
	Certificate of Insurance due from Exhibitor-Designated Contractors
	Island booth floor plans due
	Multi-Level booth floor plans due
	Request to Distribute Giveaway Form due
	Request to Use Exhibitor-Designated Contractor Form due

2010

January 15	Last day to enter names for sleeping rooms
January 22	Exhibitor advance complimentary badge registration closes
February 1	First day advance shipments will be accepted at the warehouse
February 8	Exhibitor badges mailed
February 24	Last day advance shipments will be accepted at the warehouse
March 3	Installation of exhibits begins at 1:00 PM (per targeted schedule)
March 5	Direct shipments accepted at the convention center after 8:00 AM
March 6	On-site Exhibitor Registration opens at 7:30 AM
March 9	Installation of exhibits must be completed by 5:00 PM
March 10	Official opening of exhibits at 9:00 AM
March 12	Exhibitors Open Forum at 8:00 AM
	Official closing of exhibits at 5:00 PM
March 14	All materials must be removed from the exhibit halls by 2:00 PM

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Web: www.aaos.org • AAOS Exhibit Web Page: www.aaos.org/exhibits