

## EXHIBIT INSTALL/DISMANTLE INFORMATION

### Installation of Exhibits

A target move-in schedule has been adopted for the installation of exhibits, based upon booth size and location. Exhibitors must adhere to their designated assigned target date for delivery of direct shipments to the convention center. This schedule will be detailed in the Exhibitor Service Manual.

If an exhibit is not set up or in the process of being set up by 3:00 PM on Tuesday, March 9, AAOS may, but shall not be obligated to, order the exhibit erected and the exhibitor billed for all charges incurred. Neither AAOS nor the official service contractor shall be responsible for any cost or damages incurred to said property.

Throughout installation, all crates must be labeled for storage as soon as they are empty. For booth spaces 600 sq. ft. and larger, all empty crates, cases and containers must be tagged for removal by 8:00 PM on Monday, March 8.

Exhibitors who require additional installation time should send their request in writing to the AAOS Exhibits Manager by December 10, 2009.

### Dismantle of Exhibits

All exhibits must remain intact until Friday, March 12 at 5:00 PM, the official closing time, or be subject to penalties enforced by AAOS. Exhibitors should remain with their display materials until crates are returned and all materials are packed. All exhibits must be down and packed with an outbound bill of lading turned in to the Exhibitor Service Center by Sunday, March 14 at 2:00 PM.

Any materials left on the floor for which an outbound bill of lading has not been submitted by 2:00 PM on Sunday, March 14 may be re-routed onto another carrier at the exhibitor's expense. Neither AAOS nor the official service contractor shall be responsible for any costs, damages or losses incurred.

### Exhibit Hall Access

Requests for exhibit hall access before or after the established times must be approved by the AAOS Exhibits Manager. Security will not allow access to the exhibit halls outside of the scheduled hours without prior written approval from the AAOS Exhibits Manager.

## EXHIBIT SCHEDULE

Date	Exhibit Installation*	Exhibitor Registration	Exhibitor Access to Exhibit Hall	Exhibit Hours	Dismantle of Exhibits
Wednesday, March 3	1:00 PM – 7:00 PM		1:00 PM – 7:00 PM		
Thursday, March 4	7:30 AM – 7:00 PM		7:30 AM – 7:00 PM		
Friday, March 5	7:30 AM – 7:00 PM		7:30 AM – 7:00 PM		
Saturday, March 6	7:30 AM – 7:00 PM	7:30AM – 5:00PM	7:30 AM – 7:00 PM		
Sunday, March 7	7:30 AM – 5:00 PM	7:30 AM – 5:00 PM	7:30 AM – 5:00 PM		
Monday, March 8	7:30 AM – 7:00 PM	7:30 AM – 5:00 PM	7:30 AM – 7:00 PM		
Tuesday, March 9	7:30 AM – 5:00 PM	7:30 AM – 5:00 PM	7:30 AM – 7:00 PM		
Wednesday, March 10		7:00 AM – 5:00 PM	6:00AM – 6:00PM	9:00 AM – 5:00 PM	
Thursday, March 11		7:00 AM – 5:00 PM	7:00 AM – 6:00 PM	9:00 AM – 5:00 PM	
Friday, March 12		7:00 AM – 5:00 PM	7:00 AM – Midnight	9:00 AM – 5:00 PM	5:00 PM – Midnight
Saturday, March 13			7:30 AM – 5:00 PM		7:30 AM – 5:00 PM
Sunday, March 14			7:30 AM – 2:00 PM		7:30 AM – 2:00 PM

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