Booth Security Service Order

OFFICIAL CONTRACTOR: Alamo Services, 832 Baronne St., Suite 102, New Orleans, LA 70113,
Telephone: (504) 523-3372, Fax: (504) 523-3303

Request Submitted By:

Company: _____ Contact Person: _____

Address: _____
Street City State Zip

Phone No.: _____ Fax No.: _____

Booth No.: _____ Number of Guards: _____

Security Services for our booth are requested for the following dates and times:

☐ Civilian Personnel ☐ Police Officers

DATE	HOURS		DATE	HOURS	
_____	_____	TO _____	_____	_____	TO _____
_____	_____	TO _____	_____	_____	TO _____
_____	_____	TO _____	_____	_____	TO _____
_____	_____	TO _____	_____	_____	TO _____
_____	_____	TO _____	_____	_____	TO _____
_____	_____	TO _____	_____	_____	TO _____

Hourly Rates:	Police Officers	Civilian Personnel
Orders received by 2/05/10:	$45.00	$25.00
Orders received after 2/05/10:	$50.00	$35.00

Terms of Payment: The full amount shall be paid in advance when the request is submitted. Visa, Master Card and Company checks are accepted. Any alteration or deviation from the specified dates and times which involve extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Service orders must be submitted at least 30 days prior to the show. A four hour minimum is required. It is agreed that Alamo Services is not responsible for theft or damage. **Additionally, a 2% convention center tax applies to all events held at the Ernest N. Morial Convention Center.**

Total Cost: _____ Submitted By: _____

VISA ☐ MASTERCARD ☐ Account No. _____ Exp. Date: _____

CONFIRMATION OF ORDER

The above prices, specifications and conditions are satisfactory and are hereby accepted. We will perform the service as specified. Payment has been made as outlined above.

ALAMO SERVICES Amount Received: _____

By: _____ Date: _____