

## **Resident Assembly Delegate Selection**

For your information, below is Article II, Sections 4-7 of the AAOS Resident Assembly Policies and Procedures. This will aid in your selection of your program's delegate.

### **4. Orthopaedic Residency Program Representative at the AAOS Resident Assembly Annual Meeting**

- a. Each approved orthopaedic residency program is entitled to representation at the AAOS Resident Assembly Annual Meeting by a Resident Delegate selected from its respective program to represent it at the Annual Meeting.
- b. The Resident Delegate may vote once for their respective orthopaedic residency program. These votes will be recorded and published on the AAOS Resident Assembly website.
- c. The Resident Delegate is responsible for submitting Actions, serving on committees, debating action items, and communicating information from the AAOS to residents in their respective orthopaedic residency program.
- d. Any AAOS Resident Assembly members may attend and participate in activities at the AAOS Resident Assembly Annual Meeting; however, only Resident Delegates are the official voting representatives of their respective orthopaedic residency programs.
- e. Resident Delegates are responsible for reporting the activities of the AAOS Resident Assembly to their respective orthopaedic residency program and conversely advising their AAOS Resident Assembly committee of any issues or concerns of their respective orthopaedic residency program. The Resident Delegate may be assisted by any involved AAOS Resident Assembly Resident Member in this communication.
- f. If the orthopaedic residency program wishes to have one of its Resident Members be eligible for nomination to the AAOS Resident Assembly Executive Committee, it should send a junior resident as its Resident Delegate.

### **5. Selection of Resident Delegates**

- a. Each orthopaedic residency program may identify one member to serve as its Resident Delegate. The selection of the Resident Delegate will be performed on a program-by-program basis.
- b. Each orthopaedic residency program shall establish its own procedures to select the Resident Delegate; however, it is recommended that selection should involve fellow residents. The orthopaedic residency program director has the final decision over which resident represents the program as Resident Delegate.

- c. The Resident Delegate and his or her respective orthopaedic residency program are responsible for funding the Resident Delegate's travel to the AAOS Resident Assembly Annual Meeting.
- d. If a Resident Delegate becomes an Officer of the Resident Assembly, that individual shall be deemed to have resigned from his or her Resident Delegate position and his or her respective orthopaedic residency program shall appoint a new Resident Delegate to attend and participate in the AAOS Resident Assembly Annual Meeting.

## **6. Responsibilities of the Resident Delegate**

The Resident Delegate shall:

- a. Attend the AAOS Resident Assembly Annual Meeting at the AAOS Annual Meeting as the voting representative for his or her orthopaedic residency program;
- b. Participate in AAOS Resident Assembly committees and programs and encourage fellow residents to get involved in the AAOS;
- c. Reply to AAOS Resident Assembly requests requiring votes or input on various issues and action items;
- d. Communicate about the AAOS Resident Assembly Annual Meeting as well as any additional conferences or meetings held throughout the year to their respective orthopaedic residency program;
- e. Receive and distribute correspondence from the AAOS Resident Assembly and AAOS to residents in their orthopaedic residency programs;
- f. Encourage other orthopaedic residents to complete any survey sent out by a AAOS Resident Assembly committee; and
- g. Be knowledgeable about and comply with these AAOS Resident Assembly Policies and Procedures.

## **7. Verification of Responsibility**

The officers of the Resident Assembly, with the assistance of AAOS Staff, will verify that each Resident Delegate has honored these responsibilities by obtaining a signed confirmation from the orthopaedic residency program director. This confirmation will allow the orthopaedic residency program to continue to have a Resident Delegation with full voting privileges at the next AAOS Resident Assembly Annual Meeting.

# Resident Assembly Delegate Responsibilities

## Background

The AAOS Resident Assembly is an advisory body to the AAOS on issues of importance to orthopaedic residents. In addition, the AAOS Resident Assembly is designed as a forum to allow orthopaedic residents to embrace their roles as patient advocates and life-long learners.

## Responsibilities

- Attend the AAOS Resident Assembly Annual Meeting at the AAOS Annual meeting as the voting representative for his/her orthopaedic residency program
- Participate in AAOS Resident Assembly committees and programs and encourage fellow residents to get involved in the AAOS
- Reply to AAOS Resident Assembly requests requiring votes or input on various issues and action items
- Communicate about the AAOS Resident Assembly Annual Meeting as well as any additional conferences or meetings held throughout the year to his/her respective orthopaedic residency program
- Receive and distribute AAOS correspondence to residents in his/her orthopaedic residency programs
- Encourage orthopaedic residents to complete AAOS surveys
- Be knowledgeable about and comply with the Resident Assembly Policies and Procedures
- Submit Actions, serve on committee(s), and debate action items
- Serve as the official voting representative for his/her residency program
- Advise Resident Assembly committee of any issues or concerns of respective residency program
- Provide timely and relevant feedback, opinions and ideas to the AAOS on requested projects and programs

## Term

Delegates shall serve for a minimum of one year and term must end when residency ends. Exact terms shall be defined by respective residency programs.

## Commitment

Delegates should expect to commit approximately 20 hours each year to the Resident Assembly.

- AAOS Resident Assembly Annual Meeting at the AAOS Annual Meeting
- Resident Assembly Committee Meeting at the AAOS Annual Meeting
- Approximately 4 conference calls per year
- Approximately 2 webinars per year
- Preparation and review time prior to conference calls and the Annual Meeting
- Completion of surveys or focus groups
- Correspondence to fellow residents on AAOS and Resident Assembly issues

## Resident Assembly Delegate Nomination Form

As noted in the AAOS Resident Assembly Policies and Procedures, each approved orthopaedic residency program is entitled to representation within the AAOS Resident Assembly by a Resident Delegate selected from its respective program.

Below, please enter the name of the Resident Delegate who will represent your program.

Name of Resident Delegate		PGY Year	
Residency Program Director			
Residency Program			

*I have read the AAOS Resident Assembly Policies and Procedures Article II Sections 4-7 and the Resident Delegate Job Description and understand the responsibilities and commitment of the Resident Delegate.*

Signature of Residency Program Director: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Resident Delegate: \_\_\_\_\_

Date: \_\_\_\_\_

I have disclosed at [www.aaos.org/disclosure](http://www.aaos.org/disclosure)

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Please e-mail to [residentassembly@aaos.org](mailto:residentassembly@aaos.org) or fax to 847.268.9743.