

Instructional Course Lecture Faculty Instructions

What is an Instructional Course Lecture and how does it work?

This one-hour educational session combines **didactic lectures with audience discussion** and focuses on established principles, techniques, and evidence-based practices in orthopaedics. ICLs often highlight practical pearls and pitfalls and should include time for audience questions and discussion.

Faculty Limit: 4 total — 1 moderator + up to 3 faculty.

Your Role: Faculty Presenter.

Handout: A course handout is required and is submitted by the moderator.

Your Role as Faculty

As a faculty member, you are responsible for delivering a **focused, evidence-based presentation** that supports the overall course objectives and complements the content presented by the other faculty.

You will work with the moderator to ensure your presentation fits within the overall session plan, avoids unnecessary overlap, and allows adequate time for audience questions and discussion.

Before the Annual Meeting

- Complete all required faculty forms by the designated deadline.
- Communicate with the moderator to confirm your assigned topic and presentation time.
- Review the session learning objectives and ensure your presentation supports the overall course.
- Coordinate with the moderator and other faculty to avoid unnecessary overlap or redundancy.
- Prepare an evidence-based presentation that highlights relevant principles, techniques, pearls, and pitfalls.

- Stay within the presentation time assigned by your moderator.
- Provide your handout content to the moderator by the deadline they establish.
- Review your presentation and handout content for balance, bias, and commercialism.
- Pre-submit your audiovisual presentation according to the instructions provided by AAOS.

Handout Requirement

A course handout is **required** for all ICL Lectures. Faculty should provide their handout content to the moderator by the deadline established for the course.

The **moderator is responsible for reviewing and submitting the final handout to AAOS.**

Faculty handout content should:

- Support the key educational content and takeaways from your presentation.
- Include relevant references and/or a bibliography.
- Reflect the content of your presentation without needing to duplicate your slides exactly.

Detailed handout requirements and submission instructions will be provided separately.

During Your Session

Faculty presenters contribute to the overall course through focused presentations, discussion, and audience engagement.

1. Deliver Your Presentation

Present your assigned topic clearly and stay within the time allotted by your moderator.

2. Highlight Practical Takeaways

Emphasize evidence-based principles, techniques, and relevant pearls and pitfalls that attendees can apply in practice.

3. Stay on Topic

Keep your presentation focused on your assigned content and avoid unnecessary overlap with other faculty presentations.

4. Participate in Discussion

Contribute your expertise to faculty discussion and respond to questions as directed by the moderator.

5. Engage in Q&A

Be prepared to answer audience questions related to your presentation and participate in broader course discussion.

6. Support the Full Session

Remain for the entire course and participate in discussion throughout the **60-minute session**.

Maintaining Balance & Managing Disclosures

As faculty, your presentation and contributions should remain **fair, balanced, evidence-based, and free of commercial bias**.

- Avoid promotion of a specific company's product, device, or treatment.
- When discussing products or treatment options, acknowledge appropriate alternatives.
- Distinguish personal clinical experience or opinion from established evidence when appropriate.
- Clearly identify emerging or new content that is not yet supported by established evidence.
- Be mindful of your disclosed relationships when presenting and contributing to discussion.

Faculty disclosures will be displayed at the start of the session and will also be available through AAOS Annual Meeting resources.

Day-of Reminders

- Check in at the **Speaker Ready Room** in sufficient time to review and confirm your presentation.
- Arrive at the session room **30 minutes early** to become familiar with the room and audiovisual setup and connect with the moderator.
- Attend the entire **60-minute session**.
- Stay within your assigned presentation time.
- Participate in audience Q&A and discussion as directed by the moderator.
- Keep comments focused, educational, and evidence-based.
- Be available to support discussion related to your topic throughout the course.

Questions?

For questions regarding your ICL Lecture, please contact the AAOS Education team.

Taylor Scott

Education Coordinator

tscott@aaos.org

(847) 384-4244

April Holmes

Director, Live Events Education

holmes@aaos.org

(847) 384-4189