

Poster Presentation Instructions

What is a Poster Presentation, and how does it work?

Poster Presentations are **invitation-only**. Each presentation session includes four ePosters, presented by an author. These sessions do not have moderators – instead, the four presenters work together to manage the session, stay on time, and conduct Q&A with the audience. This format is intended to create an **informal, conversational setting** where authors and audience members can participate in open discussion.

Location

Poster Presentations take place at one of four Poster Presentation Theaters located throughout the convention center. Please refer to your acceptance notification email for your exact theater location. Each Poster Presentation Theater is equipped with a tablet that projects to a large monitor. You can pull up your ePoster on the tablet, which the audience will see on the monitor. Each theater also has seating for 20 audience members.

Presentation

Your presentation should be no longer than **4 minutes, followed by 3-4 minutes of Q&A** with the audience.

Presenter Roles

Each presenter will be assigned a role to assist with the flow of the session. Please refer to your original acceptance notification email for your assigned role.

- **Host:** The host will be responsible for starting the session on time and confirming that all presenters are present and accounted for. The host will kick off the session and welcome attendees and presenters.
- **Announcer:** The announcer will announce each presentation title and speaker prior to their presentation.
- **Presentation Timekeeper:** The presentation timekeeper will ensure that presentations do not surpass 4 minutes.
- **Discussion Timekeeper:** The discussion timekeeper will ensure that Q&A/discussion does not surpass 3-4 minutes.

If you have any questions about your Poster Presentation, please contact:

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