

# Annual Meeting Overview

Exhibit Dates: September 1 - 3, 2021 | San Diego Convention Center | San Diego, California

DATE	EXHIBIT INSTALLATION*	EXHIBITOR ACCESS TO EXHIBITS	EXHIBITOR REGISTRATION	EXHIBIT HOURS	EXHIBIT DISMANTLE
Wednesday, August 25	Per Target Schedule* Halls A - D only	1:00 PM - 7:00 PM Halls A - D only			
Thursday, August 26	Per Target Schedule* Halls A - D only	7:30 AM - 7:00 PM Halls A - D only			
Friday, August 27	Per Target Schedule* Halls A - D only	7:30 AM - 7:00 PM Halls A - D only			
Saturday, August 28	Per Target Schedule* Halls A - E only	7:30 AM - 7:00 PM Halls A - E only			
Sunday, August 29	Per Target Schedule* Halls A - H	7:30 AM - 5:00 PM Halls A - H	1:00 PM - 5:00 PM		
Monday, August 30	Per Target Schedule* Halls A - H	7:30 AM - 5:00 PM Halls A - H	8:00 AM - 5:00 PM		
Tuesday, August 31	7:30 AM - 7:00 PM	7:30 AM - 7:00 PM	8:00 AM - 6:00 PM		
Wednesday, September 1		6:30 AM - 6:00 PM	6:30 AM - 5:00 PM	9:00 AM - 5:00 PM	
Thursday, September 2		7:00 AM - 6:00 PM	7:00 AM - 5:00 PM	9:00 AM - 5:00 PM	
Friday, September 3		7:00 AM - Midnight	7:00 AM - 1:30 PM	<b>NEW!</b> 9:00 AM - 1:30 PM	1:30 PM - Midnight
Saturday, September 4		7:30 AM - 5:00 PM			7:30 AM - 5:00 PM
Sunday, September 5		7:30 AM - 2:00 PM			7:30 AM - 2:00 PM

\*Installation of exhibits will take place using a target move-in schedule, based upon booth size and location. This schedule will be detailed in the [Exhibitor Service Manual](#).

## Installation of Exhibits

Due to the reschedule of AAOS 2021, several exhibit halls will have a limited installation schedule. Installation will begin on Wednesday, August 25 at 1:00 PM for Halls A-D, Saturday, August 28 for Hall E and Sunday, August 29 for Halls F-H. A target move-in schedule has been adopted for the installation of exhibits, based upon an exhibitor's booth size, location and the limited availability of select exhibit halls. This schedule will be detailed in the Exhibitor Service Manual. Exhibitors should check the target move-in schedule for their schedule move-in day and time. Exhibitors must adhere to their assigned target date for delivery of direct shipments to the San Diego Convention Center. Exhibitors that want to request a change in their target move-in time will need to complete the Freight Information & Target Change Request Form by **July 21, 2021**. This form will be included in the Exhibitor Service Manual.

Booths must be set by **5:00 PM on Tuesday, August 31, 2021**. If an exhibit is not in the process of being set up by **3:00 PM on Tuesday, August 31, 2021**, the exhibitor will be deemed to have cancelled the exhibit space contract, and, as such, any freight will be removed from the exhibitor's booth, returned to the loading dock at the exhibitor's expense, and AAOS will be free to utilize the space at its discretion.

Throughout installation, all crates must be labeled for storage as soon as they are empty. For booth spaces 600 sq. ft. and larger, all empty crates, cases and containers must be tagged for removal by **7:00 PM on Monday, August 30, 2021**.

On-site at the meeting, exhibitors that require extended installation hours should direct these requests to the Exhibit's Office no later than 2:00 PM on the day that additional installation time is requested. Exhibitors may be required to hire a security guard for any approved additional hours they will be working in their booth outside of established installation hours.

## Dismantle of Exhibits

Dismantling of exhibits will start on **Friday, September 3, 2021 at 1:30 PM** and end on **Sunday, September 5, 2021, at 2:00 PM**. All exhibits must remain intact until **1:30 PM on Friday, September 3, 2021**, the official closing time. Exhibitors in violation of this rule will forfeit 25% of their accrued priority points for the following year's space assignment. Repeat violations may result in the exhibitor not being permitted to exhibit at future annual meetings.

Exhibitors should remain with their display materials until crates are returned and all materials are packed. Exhibitors are reminded that the return of empty crates, containers and cartons will take a minimum of eight to ten hours after the close of the show. Please plan your departure schedule accordingly.

All exhibits must be down and packed with an outbound bill of lading turned in to the Exhibitor Service Center by **Sunday, September 5, 2021, at 2:00 PM**. Any materials left on the floor for which an outbound bill of lading has not been submitted by **2:00 PM on Sunday, September 5, 2021**, may be re-routed onto another carrier at the exhibitor's expense. Neither AAOS nor the official service contractor shall be responsible for any costs, damages or losses incurred.